

## On The Job Training Instructor Course

### Course Aim

This course equips participants with the essential competencies to deliver effective on-the-job training in full compliance accordance with, ICAO DOC 9868-Procedures for air navigation services-Training (PANS TRG)

### Who should attend

- i. Ab initio and current on-the Job Training (OJT) Instructors;
- ii. Instructors
- iii. Supervisors
- iv. Line and Training managers
- v. Course Developers (ISD Specialists)

### Entry Requirements

- i. Minimum age: 21 years
- ii. Holder of Bachelor Degree from any recognized institution OR
- iii. In certain specialized fields (example RPAS, FOO e.t.c) a candidate with Secondary education plus industry recognized professional certifications and;
- iv. Three (3) years' work experience as Subject Mater Expert (SME)
- v. Ability to communicate effectively in English

### Course Content

- i. Training Needs Identification
- ii. Curriculum Design
- iii. Session Plan
- iv. Materials Production
- v. Conduct OJT
- vi. Performance Evaluation
- vii. OJT program Validation
- viii. Maintain training records & reports

#### Course Duration

2 Weeks

#### Course fee

•Tanzanians: TZS 2,000,000

•Non-Tanzanians: USD 2000